



Curriculum & Career Education
 Palo Alto Unified School District
 25 Churchill Ave.
 Palo Alto, CA 94306
 (650) 833-4222

Perkins V Funding Request Form

A School Information

Name of School		Teacher's Email	
Name of Teacher Making This Request			

Carl D. Perkins Grant, supplemental funding, is available to support high school Career Technical Education (CTE) programs. CTE programs follow the CTE Model Curriculum Standards, which provide rigorous technical content that are aligned with Common Core State Standards. Perkins funds are to be used to initiate, expand, or improve secondary CTE career pathways.

The minimum requirements for receiving Perkins funding are:

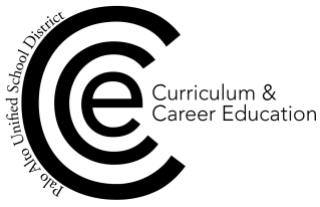
1. The CTE program must have a teacher(s) with a CTE credential, AND
2. A sequence of courses in a CTE Pathway, consisting of two full-year courses.

Is this an allowable cost according to the [expenditure guidelines](#)? YES NO

B CTE Pathway

Mark Career Pathway: (select one)

- | | | |
|--|---|---|
| <input type="radio"/> Agricultural Business | <input type="radio"/> Education | <input type="radio"/> Hospitality, Tourism and Recreation |
| <input type="radio"/> Agricultural Mechanics | <input type="radio"/> Family and Human Services | <input type="radio"/> Information Support Services |
| <input type="radio"/> Agriscience | <input type="radio"/> Environmental Resources | <input type="radio"/> Networking |
| <input type="radio"/> Animal Science | <input type="radio"/> Energy and Power Technology | <input type="radio"/> Software and Systems Development |
| <input type="radio"/> Ornamental Horticulture | <input type="radio"/> Architectural Design | <input type="radio"/> Games and Simulation |
| <input type="radio"/> Plant and Soil Science | <input type="radio"/> Engineering Technology | <input type="radio"/> Graphic Production Technologies |
| <input type="radio"/> Design, Visual, and Media Arts | <input type="radio"/> Engineering Design | <input type="radio"/> Machining and Forming Technologies |
| <input type="radio"/> Performing Arts | <input type="radio"/> Environmental Engineering | <input type="radio"/> Welding and Materials Joining |
| <input type="radio"/> Production and Managerial Arts | <input type="radio"/> Fashion Design and Merchandising | <input type="radio"/> Product Innovation and Design |
| <input type="radio"/> Game Design and Integration | <input type="radio"/> Interior Design | <input type="radio"/> Marketing |
| <input type="radio"/> Cabinetry, Millwork, and Woodworking | <input type="radio"/> Personal Services | <input type="radio"/> Professional Sales |
| <input type="radio"/> Engineering and Heavy Construction | <input type="radio"/> Biotechnology | <input type="radio"/> Entrepreneurship/Self Employment |
| <input type="radio"/> Mechanical Systems Installation and Repair | <input type="radio"/> Patient Care | <input type="radio"/> Public Safety |
| <input type="radio"/> Residential and Commercial Construction | <input type="radio"/> Healthcare Administrative Services | <input type="radio"/> Legal Practices |
| <input type="radio"/> Business Management | <input type="radio"/> Healthcare Operational Support Services | <input type="radio"/> Emergency Response |
| <input type="radio"/> Financial Services | <input type="radio"/> Public and Community Health | <input type="radio"/> Structural Repair and Refinishing |
| <input type="radio"/> International Business | <input type="radio"/> Mental and Behavioral Health | <input type="radio"/> Systems Diagnostics and Service |
| <input type="radio"/> Child Development | <input type="radio"/> Food Science, Dietetics, and Nutrition | |
| <input type="radio"/> Consumer Services | <input type="radio"/> Food Service and Hospitality | |



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C

Standards Addressed

Link to Course Outline	
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Identify Units and Matching Standards in Which This Equipment Will Be Used

Unit Name	
Short Description of Unit	
Standards Addressed in Unit	
Assessment/Project in Which This Equipment Will Be Used	

D

Program of Sequenced Courses

This course is an existing part of an established pathway. OR This course is part of a new pathway, or is being created to expand an existing pathway.

Identify Course Sequence (CTE Course List) In Which This Equipment Will Be Used:

Introductory	Course Name	Concentrator	Course Name	Capstone	Course Name
	Course #		Course #		Course #
	Teacher's Name		Teacher's Name		Teacher's Name
	Teacher Credential Title		Teacher Credential Title		Teacher Credential Title

E

Facility Considerations

Does the requested equipment require facilities installation? YES NO



F

Student Leadership

Student support and student leadership development are major components of a CTE program. If applicable, which CTSO or alternate leadership organizations are your students participating in for leadership training? (CTSO funding is only available for participating in the 6 State-approved CTSOs: DECA, FBLA, FHA-HERO, HOSA, FFA, SkillsUSA)

G

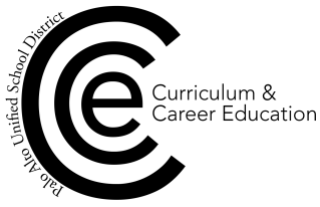
Expenditure Justification

1. List all equipment being requested, including price and vendor link or name of vendor. Please rank requested items by priority from 1-3 (1 = high priority, 2 = medium priority, 3 = low priority).

Item	Priority	Price	Vendor/Link	Description

2. How will the equipment/materials you are requesting be utilized in the classroom? Include anchor and pathway standards, skills and employability competencies the students will be able to acquire as a result of the requested equipment/materials.

3. List the opportunities provided to students for career exploration in your pathway.



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H

Submission Instructions

All forms must be approved and signed off by your Site Administrator before submitting.

Once your Site Administrator has approved your request please send the completed request form via e-mail to cce@pausd.org.

If your request is NOT approved, we will respond to you with information about why the request was rejected and how to bring it into compliance with Perkins spending guidelines.

All requests MUST comply with the [expenditure guidelines](#) for allowable expenses in order to be approved.

I

Administrators Only

I have reviewed the expenditure justifications and approve the items to be purchased.

Approved by Site Administrator: _____ Date: _____

Approved by District Administrator: _____ Date: _____