



Curriculum & Career Education  
 Palo Alto Unified School District  
 25 Churchill Ave.  
 Palo Alto, CA 94306  
 (650) 833-4222

# Perkins V Funding Request Form

## A School Information

<b>Name of School</b>		<b>Teacher's Email</b>	
<b>Name of Teacher Making This Request</b>			

Carl D. Perkins Grant, supplemental funding, is available to support high school Career Technical Education (CTE) programs. CTE programs follow the CTE Model Curriculum Standards, which provide rigorous technical content that are aligned with Common Core State Standards. Perkins funds are to be used to initiate, expand, or improve secondary CTE career pathways.

The minimum requirements for receiving Perkins funding are:

1. The CTE program must have a teacher(s) with a CTE credential, AND
2. A sequence of courses in a CTE Pathway, consisting of two full-year courses.

Is this an allowable cost according to the [expenditure guidelines](#)?      YES      NO

## B CTE Pathway

**Mark Career Pathway: (select one)**

- |   |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li>Agricultural Business</li> <li>Agricultural Mechanics</li> <li>Agriscience</li> <li>Animal Science</li> <li>Ornamental Horticulture</li> <li>Plant and Soil Science</li> <li>Design, Visual, and Media Arts</li> <li>Performing Arts</li> <li>Production and Managerial Arts</li> <li>Game Design and Integration</li> <li>Cabinetry, Millwork, and Woodworking</li> <li>Engineering and Heavy Construction</li> <li>Mechanical Systems Installation and Repair</li> <li>Residential and Commercial Construction</li> <li>Business Management</li> <li>Financial Services</li> <li>International Business</li> <li>Child Development</li> <li>Consumer Services</li> </ul> | <ul style="list-style-type: none"> <li>Education</li> <li>Family and Human Services</li> <li>Environmental Resources</li> <li>Energy and Power Technology</li> <li>Architectural Design</li> <li>Engineering Technology</li> <li>Engineering Design</li> <li>Environmental Engineering</li> <li>Fashion Design and Merchandising</li> <li>Interior Design</li> <li>Personal Services</li> <li>Biotechnology</li> <li>Patient Care</li> <li>Healthcare Administrative Services</li> <li>Healthcare Operational Support Services</li> <li>Public and Community Health</li> <li>Mental and Behavioral Health</li> <li>Food Science, Dietetics, and Nutrition</li> <li>Food Service and Hospitality</li> </ul> | <ul style="list-style-type: none"> <li>Hospitality, Tourism and Recreation</li> <li>Information Support Services</li> <li>Networking</li> <li>Software and Systems Development</li> <li>Games and Simulation</li> <li>Graphic Production Technologies</li> <li>Machining and Forming Technologies</li> <li>Welding and Materials Joining</li> <li>Product Innovation and Design</li> <li>Marketing</li> <li>Professional Sales</li> <li>Entrepreneurship/Self Employment</li> <li>Public Safety</li> <li>Legal Practices</li> <li>Emergency Response</li> <li>Structural Repair and Refinishing</li> <li>Systems Diagnostics and Service</li> </ul> |
|---|--|---|



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**C**

**Standards Addressed**

<b>Link to Course Outline</b>	
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**Identify Units and Matching Standards in Which This Equipment Will Be Used**

<b>Unit Name</b>	
<b>Short Description of Unit</b>	
<b>Standards Addressed in Unit</b>	
<b>Assessment/Project in Which This Equipment Will Be Used</b>	

**D**

**Program of Sequenced Courses**

This course is an existing part of an established pathway.

OR

This course is part of a new pathway, or is being created to expand an existing pathway.

**Identify Course Sequence (CTE Course List) In Which This Equipment Will Be Used:**

<b>Introductory</b>	Course Name
	Course #
	Teacher's Name
	Teacher Credential Title

<b>Concentrator</b>	Course Name
	Course #
	Teacher's Name
	Teacher Credential Title

<b>Capstone</b>	Course Name
	Course #
	Teacher's Name
	Teacher Credential Title

**E**

**Facility Considerations**

Does the requested equipment require facilities installation?

YES      NO



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**F**

***Student Leadership***

Student support and student leadership development are major components of a CTE program. If applicable, which CTSO or alternate leadership organizations are your students participating in for leadership training? (CTSO funding is only available for participating in the 6 State-approved CTSOs: DECA, FBLA, FHA-HERO, HOSA, FFA, SkillsUSA)

**G**

***Expenditure Justification***

1. List all equipment being requested, including price and vendor link or name of vendor. Please rank requested items by priority from 1-3 (1 = high priority, 2 = medium priority, 3 = low priority).

Item	Priority	Price	Vendor/Link	Description

2. How will the equipment/materials you are requesting be utilized in the classroom? Include anchor and pathway standards, skills and employability competencies the students will be able to acquire as a result of the requested equipment/materials.

3. List the opportunities provided to students for career exploration in your pathway.



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**H**

**Submission**

Please submit completed request form via e-mail to [jchoe@pausd.org](mailto:jchoe@pausd.org).

If your request is NOT approved, we will respond to you with information about why the request was rejected and how to bring it into compliance with Perkins spending guidelines.

All requests MUST comply with the [expenditure guidelines](#) for allowable expenses in order to be approved.

**FOR OFFICE USE ONLY**

Meets criteria : \_\_\_\_ YES \_\_\_\_ NO

Priority status: 1 \_\_\_\_ 2 \_\_\_\_ 3 \_\_\_\_

Approval Date: \_\_\_\_\_

Authorization Initials: \_\_\_\_\_